

# Georgia Retraining Tax Credit Program



**Do you have a business in the state of Georgia?  
Are you training full-time employees on new equipment, technology,  
software or processes?**

If you answered “yes” to these questions, you may be entitled to a state tax credit in Georgia.

The Georgia Retraining Tax Credit Program offers businesses a tax credit:

- Equivalent to **one half** of the direct cost of training;
- Up to **\$1,250 per year** for each full-time employee who has successfully completed an approved retaining program

The tax credit is designed to encourage further workforce development and enhance the skills of Georgia employees.



## Qualifying for the Georgia Retraining Tax Credit

To qualify for the Georgia Retraining Tax Credit, the following criteria must be met:

### An Employee must be:

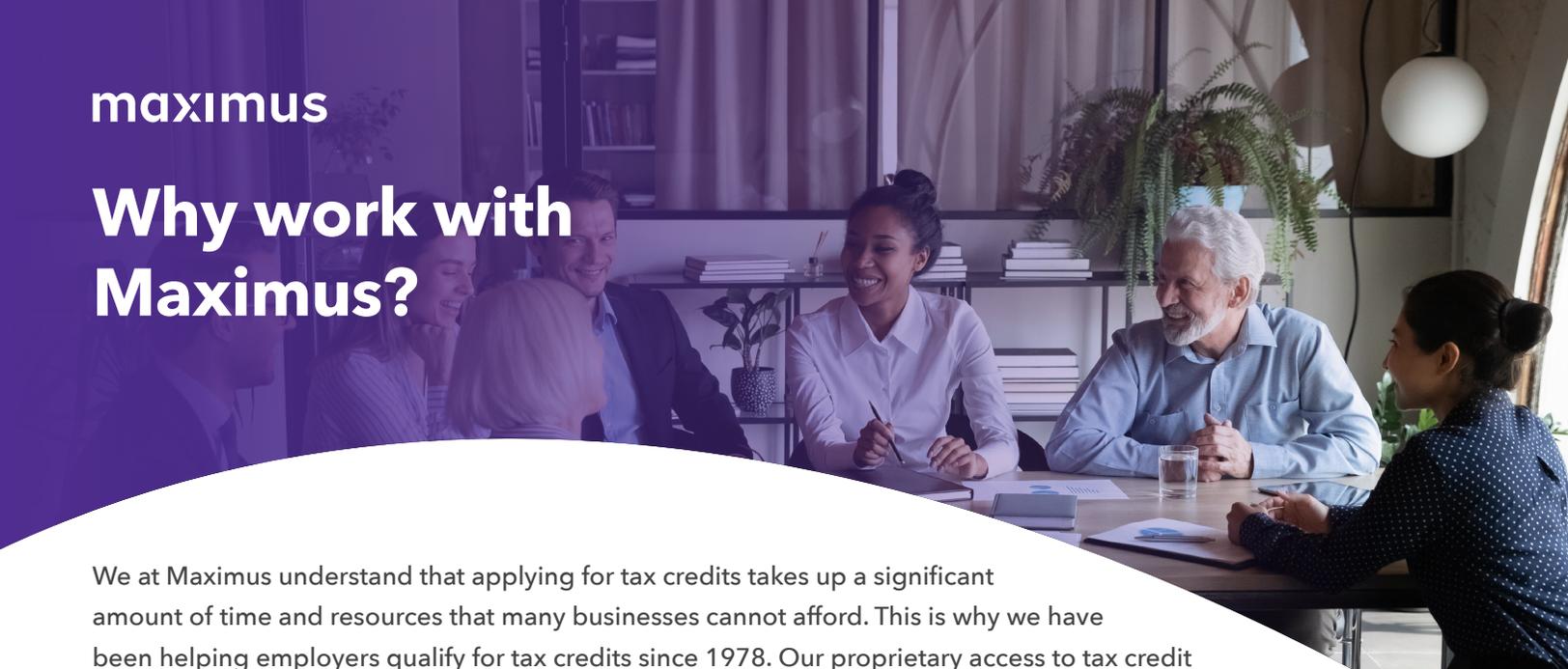
- A Georgia resident
- First-line employee or immediate supervisor
- Continuously employed with the company for a minimum of 16 weeks
- Employed for a minimum of 25 hours per week

### Eligible Retraining costs

- Instructor salaries
- Employee wages during retraining
- Development of retraining program
- Materials, supplies, textbooks, and manuals
- Instructional media
- Equipment used for retraining only
- Reasonable travel costs

## How can Maximus assist?

- ✓ Identify eligible training programs
- ✓ Identify eligible employees
- ✓ Coordinate with Georgia for approval of training programs
- ✓ Compile and submit required applications for tax credit
- ✓ Deliver tax credit forms and necessary attachments to claim the credit
- ✓ Provide updates on changes to the tax credit program regulations



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# Why work with Maximus?

We at Maximus understand that applying for tax credits takes up a significant amount of time and resources that many businesses cannot afford. This is why we have been helping employers qualify for tax credits since 1978. Our proprietary access to tax credit databases lets us know the ins and outs required to complete the applications and correctly meet all the program requirements. We have successfully helped clients receive millions in tax credits by providing complete end-to-end support and processing of credits for our clients and have seen firsthand the impact these credits can have on a business's success. **Our goal is to allow you to do what you do best: running your business and delivering high-quality services to your customers—not chasing down tax credits and allocating valuable resources when it is not necessary.**

Maximus has a team of seasoned tax consultants dedicated to helping businesses comply with changing regulations and taking advantage of new opportunities. Our professionals serve as an efficient extension of your human resource, tax, and accounting functions. Maximus can provide full-service support of tax credit management for businesses of all sizes to take advantage of many programs. We will work with you to ensure you are in compliance and help you take advantage of those credits available to your business.

**48+**  
years of helping employers  
qualify for tax credits

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**\$3.2+ billion**  
captured in tax credits  
on behalf of our clients

Please contact us today if you are interested in learning more about how Maximus can help your business take advantage of the Georgia Retraining Tax Credit. We would be happy to answer any questions you may have and start the process of helping your business capture the tax credits that you deserve.

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